

Grand Island Public Library Computer Classes

October 2015 - January 2016

Basic Internet Patrons will discover the Internet and how to use a browser to find information. The class will cover basic Internet searching and will explore a variety of different websites. *Participants must be comfortable using a mouse and keyboard in order to participate. **October 5: 10-11:30am; December 2: 2pm-3:30pm**

Google Docs This introduction class covers how to create, edit and print a basic document. Discover how to manage, share and protect your documents, and gain a better understanding of the cloud computing trend. *Participants will need to create or have an existing Gmail account before taking this class. **October 15: 6pm-7:30pm; December 10: 2pm - 3:30 pm**

Basic Genealogy This class is for beginners in genealogy and will cover basic techniques and sound genealogical practice for success in searching for your family history. Use of "Ancestry Library edition" will be covered as well as learning about the many genealogy resources available at the Grand Island Public Library. *Computer experience is necessary and some genealogy experience as well. **October 20: 6pm-7:30 pm; December 14: 6pm-7:30 pm**

NE Works-Job Seeking Class Presented by Nebraska Department of Labor-You will learn to search the web for jobs, register in NE Works, set up a resume, and a virtual recruiter that will search the web for jobs for you 24/7. **October 28: 6pm-7:30 pm; December 22: 2pm-3:30 pm**

Overdrive This class will demonstrate to the user how to easily download free eBooks and digital audiobooks from the library's Overdrive collection. Topics covered in this class include: Getting Your Devices and Computers Ready, Setting up an Account, Searching the Collection, Returning eBooks Early, and Placing Holds. **November 2: 2pm-3:30pm; December 28: 10am -11:30am**

Computer Comfort (English) Want to begin using a computer? Need practice using a mouse and keyboard? This class introduces first-time computer users to common computer terms and features. **November 12: 2pm-3:30; January 5 (2016): 6pm-7:30pm**

Social Networking This class provides a brief overview of several social networking sites, including Facebook, Twitter, and Instagram. *Participants should have prior experience using the Internet. **November 20: 10am-11:30am; January 13 (2016): 6pm-7:30pm**

Computer Comfort (Español) ¿Quiere comenzar a usar la computadora? ¿Necesita practicar a usar el ratón y el teclado? Esta clase introduce a los principiantes a usar los términos y funciones de la computadora. **Enero 19: 6pm-7pm; Enero 27 (2016): 10am-11am**