



*OFFICE USE ONLY –*

FEE: \$75

DATE PAID: \_\_\_\_\_

CHECK NO. \_\_\_\_\_ / CASH/ CREDIT CARD

## BLOCK PARTY REQUEST FORM

REQUESTS MUST BE RECEIVED AT LEAST 3 BUSINESS DAYS PRIOR TO THE EVENT

CONTACT PERSON: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

TELEPHONE #: \_\_\_\_\_

EMAIL: \_\_\_\_\_

STREET TO BE CLOSED: \_\_\_\_\_

FROM (STREET) \_\_\_\_\_ TO (STREET) \_\_\_\_\_

DATE: \_\_\_\_\_ HOURS: \_\_\_\_\_

TYPE OF EVENT: \_\_\_\_\_

THE UNDERSIGNED LIVE ON THE STATED STREET TO BE CLOSED & WILL BE PARTAKING IN THE BLOCK PARTY. (Must have at least 50% participation of residents)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

PLEASE RETURN COMPLETED FORM TO THE PUBLIC WORKS DEPARTMENT, ALONG WITH THE **\$75.00** CLOSURE FEE (CLOSURE WILL NOT BE GRANTED UNTIL THIS FEE IS PAID IN FULL).

PLEASE CALL 385-5444, XT. 260 WITH ANY QUESTIONS.