



Public Works Department
PO Box 1968
Grand Island, NE 68802-1968
Phone - 308-385-5455

APPLICATION FOR USE OF/ WORK IN PUBLIC RIGHT-OF-WAY

- Applies if activity is less than 30 calendar days
If activity will be more than 30 calendar days and/or involves permanent placement of obstructions a License Agreement Application will be required in addition, and if applicable 50% signoff from adjacent property owners (with boundary to be determined by the City of Grand Island), and approval from Business Improvement District.

Fees (one or all may apply):

- Temporary obstruction.... \$25.00/week; or any part thereof - Date Paid Credit Card / Check / Cash
ROW Construction Permit.... \$20.00- Date Paid Credit Card / Check / Cash
License Agreement Application (separate form)....\$175.00- Date Paid Credit Card / Check / Cash

STAKING OF ANY SORT WILL NOT BE ALLOWED ON CITY PROPERTY!

Applicant Information

Full Name: Last First M.I.
Address: Street Address Apartment/Unit #
City State ZIP Code
Home Phone: Cell Phone:
Email:

Location / Nature of Use of / Work in Public Right-of-Way

Street Use Address: Number of Weeks (or any part thereof):
Beginning Date: Ending Date:
Nature of Use / Work:

Diagram/map depicting placement of obstruction, fencing, traffic control plans, proposed work, etc. in public right-of-way must be attached.
If multiple phases- provide details of such with dates of each phase

Barricade Responsible Party

Barricade Responsible Party:
24 hour Point of Contact:
Company Address:
24 hour Office Phone: 24 hour Cell phone:

Disposal Company Information (if applicable)

Disposal Company: _____
Point of Contact: _____
Company Address: _____
Office Phone: _____ Cell phone: _____
Applicants Signature(s): _____ Date: _____

CITY USE ONLY

Application Received By: _____ Date: _____

CITY REVIEW

Public Works: _____	Planning: _____
Utilities: _____	Health Dept: _____
Fire: _____	City Clerk: _____
Police: _____	Legal Dept: _____
Building: _____	DT BID Dir: _____
Parks: _____	

The applicant agrees to the following conditions for issuance of a permit:

- Requests for use of / work in public right-of-way must be received at least five (5) business days prior to the placement of any object / work in the public right-of-way. Failure to comply will warrant immediate removal / ceasing of such.
- The permittee shall comply with all permit directions and conditions, as well as all applicable laws and ordinances;
- The permittee is required to provide proof of general liability insurance in the minimum amount of \$1,000,000, with the City of Grand Island listed as additional insured, for use of public right-of-way ;
- Barricades are the responsibility of the permittee and must comply with the Manual on Uniform Traffic Control Devices and meet the City of Grand Island Barricading Standards. In placing the barricades, access must be maintained for police or fire emergency vehicles at all times. ***The barricade responsible party shall coordinate barricade and signage placement with the Grand Island Street Division, and must have a valid point of contact (24/7) for the duration of use of public right-of-way;***
- The permittee shall be responsible for coordinating any adjustment or repositioning of traffic control devices with the City of Grand Island Street Superintendent;
- The permittee is responsible to ensure dumpster(s) is emptied routinely and as often as necessary to prevent overflow and littering of debris;

§32-72.1. Use of Public Right-of-Way

(1) It shall be unlawful for any person, as defined in this Code to use and obstruct for building, construction, demolition or razing purposes any street, alley, or sidewalk, or part thereof, without first securing a permit from the director of public works, pay the fee therefor, and giving bond/proof of insurance, provided:

(A) No permit shall authorize occupancy of any street or sidewalk space, part thereof, other than immediately in front of, or any alley space immediately behind the lot or lots upon which any building or structure is in process of demolition, razing, erection, or other construction is to be done, and in relation to which such permit is issued, unless consented to in writing by the abutting property owner or owners.

(B) During progress of any such operations a sidewalk not less than four feet in width shall be at all times kept open, and protected for the purpose of passage in front of each lot or lots and within the space permitted for occupancy.

(C) Such sidewalk shall be protected by a tight board fence at least four feet in height, and when deemed necessary and required in the permit by the director of public works, by a tight board fence of such additional height and an adequate tight board roof.

(D) Nothing herein shall be construed to prohibit the maintenance of necessary driveways and gates for the delivery or removal of material across such sidewalks to or from the building, construction, demolition or razing site, provided, a watchman is stationed at the sidewalk to warn and protect the public.

(2) No permit, as provided above, shall be required for any roll off box owned and provided by a collector licensed pursuant to Chapter 17, Article II of the City Code. All other provisions of Chapter 32, Article VII, relating to use of public right-of-way shall apply to any roll off box which is used upon and obstructs any street, alley or sidewalk or part thereof.

- The permittee shall contact all residents and/or businesses whose property abuts the obstruction. Proof of such contact shall be provided to the City of Grand Island Public Works Department with application;
- The permittee shall be responsible for cleanup of the location after such use; and
- Any applicable fees shall be paid in advance of the permit being issued. Make checks payable to "City of Grand Island".