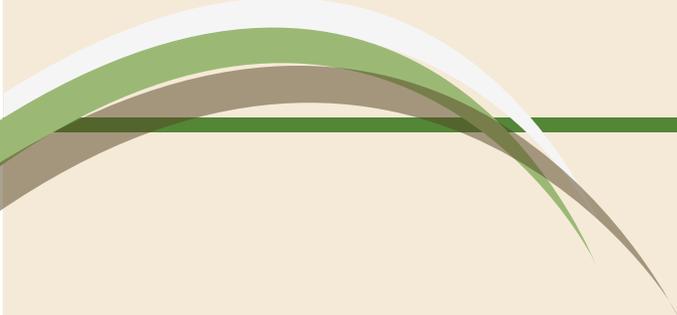




The City of Grand Island

invites your interest in the position of

City Attorney



Ethical

Analytical

Intellectual

Self-Confident

Proven Experience



The Community

The City of Grand Island, the county seat of Hall County, is the fourth largest community in Nebraska with more than 50,000 residents. With a strong mix of industrial, commercial and residential components to its regional economy, Grand Island is a steadily growing community in the Midwest.

Because of its strategic location, Grand Island is easily accessible to traffic from Interstate 80, U.S. Highways 281, 30 and 34 and Nebraska Highway 2 as well as the Central Nebraska Regional Airport with over 63,000 boarding annually. Grand Island is known as the retail hub of Central Nebraska, offering lodging, shopping, entertainment and service programs to the population in a 90-mile radius.

Grand Island is located 100 miles west of Lincoln, Nebraska's State Capitol. The City is also located 25 miles north of Hastings and 50 miles east of Kearney.

More than 95 manufacturing plants provide jobs for over 7,000 people, drawing from a rural population base of talented and diverse workers.

Grand Island experiences the distinct flavor of all four seasons, from the tentatively blooming spring flowers to the gorgeous display of fall splendor. Average maximum temperatures range from 32.6° F in January to 88.5° F in July. The average precipitation is 24.16 inches per year.

Grand Island offers a comprehensive public school system for students in pre-kindergarten through twelfth grade and serves approximately 9,800 students. There are two private elementary schools, one private middle school and two private high schools. Post secondary education opportunities are available at College Park/Doane University and Central Community College.

The city is home to a variety of outdoor recreation, which includes four golf courses, a water park, hike and bike trails and the Heartland Public Shooting Park, just to name a few. The 7,000-plus seat Heartland Events Center, opened in 2006. Grand Island is also the host community for Husker Harvest Days, the largest working farm show in the United States.

In the fall of 2010, Grand Island celebrated its inaugural year as the new host community of the Nebraska State Fair. After 108 years in Lincoln, Nebraska, the State Fair relocated to Grand Island. The "Grand Affair" exceeded expectations and as a result, the community is the primary beneficiary of its \$42 million facilities.

The City of Grand Island has an outstanding opportunity for a highly ethical leader and manager with proven successful experience in municipal law to serve as the next City Attorney.

The City

The City of Grand Island is a First Class City. The City operates under a Mayor-Council form of local government. City Council is the governing body of the City. It determines policy direction and adopts ordinances to direct the City government. A ten member City Council is comprised of two representatives from each of five voting wards.

The Mayor is the Chief Executive Officer of the City and is elected by the citizens at-large for a four-year term. The Mayor shall in general supervise and control all of the business, affairs, and officers of the City.

The City Administrator serves as the Chief Administrative Officer of the City and is charged with the day-to-day responsibilities of supervision, coordination and administration of the City Departmental activities.

Honest
Visionary
Negotiator
Courageous
Excellent Listener

The Legal Department

The City Attorney plans, directs, and participates in the provision of complex professional legal services to the Mayor, City Council, City Administrator, City departments and various boards and commissions. The City Attorney performs administrative work in directing the legal activities of the City; providing policy, technical and administrative support.

The City Attorney serves as Chief legal advisor for the City and makes unambiguous recommendations for actions. This also requires that all legal opinions be vetted sufficiently in order to avoid, whenever possible, a change in the opinion at a later time.

The position is considered a statutory officer of the City of Grand Island and is appointed by the Mayor and approved by the council. The City Attorney shall hold office until the end of the Mayor's term. Residency is a requirement.

The Department prosecutes ordinance violations, collects delinquent bills and tax assessments, reviews contracts, and prepares ordinances, resolutions and agreements. The City Code is updated and published by the Legal staff.

Monitoring legislative bills are the responsibility of the Legal staff. The Legal Department attends all City Council meetings and advises on parliamentary procedure.

The Legal Department is also responsible for purchasing functions. This includes monitoring compliance with the procurement code and state statutes, processing purchase orders where appropriate, reviewing and processing contracts, bonds and insurance certificates in connection with the City's purchases.

A significant responsibility for the department is the negotiation of several union contracts, which includes the IBEW, FOP, IAFF and AFSCME unions.



The Ideal Candidate

The ideal candidate will be a highly competent attorney and possess comprehensive knowledge of municipal law. In addition, experience in intergovernmental relationships, prosecution, development agreements, land use and zoning and eminent domain proceedings are all essential for the preferred candidate. The successful candidate will be self-confident, have the ability to analyze professional and administrative issues and make sound recommendations.

Strong interpersonal skills along with the ability to provide leadership and management of the department are key attributes for the position. The successful candidate will act in a manner that is above reproach, have unwavering integrity and courage and be responsive to the needs of others. The ideal candidate is one who can articulate and interpret the law to the Mayor, City Administrator, Departments, City Council and citizens. The candidate's history should reflect an impressive track record of good judgment.

In addition, the preferred candidate will possess exceptional skills in negotiation, written and oral communications, and development of legal documents.

A Juris Doctorate from an accredited law school is required. The successful candidate will be admitted as a licensed attorney in Nebraska, but not necessarily be a current resident of the state at the time of hire.

The ideal candidate will have a background that includes increasingly responsible experience as a municipal law attorney including trial, administrative and supervisory responsibility. Evidence of continued professional development through active participation and leadership roles in professional organizations and activities is also a plus.

Preferred skills and abilities:

- Thorough knowledge of municipal law
- Principles and practices of budget preparation and administration
- Prepare decision options for consideration that are supported by exacting analysis, impeccable evidence and potential implications
- Strategic vision for impacts that affect administrative matters, policy-making and the political process
- Establish credibility with internal and external groups
- Understand the political process and possible impacts on municipal and public policy, which must be done without engaging in politics

Organized

Approachable

Superior Leader

Strategic Planner

Impeccable Integrity



Compensation and Benefits

The salary range is \$101,391—\$140,794 annually commensurate with experience and qualifications. An excellent fringe benefit package includes the following:

- Health, dental and vision insurance
- Generous vacation, personal and medical leave plans
- Retirement plan
- Deferred compensation plans
- Basic Life and Supplemental Life
- Long Term Disability
- Health Reimbursement Account

The Application Process

For additional information on this outstanding opportunity, and for a confidential online application visit the City website: www.grand-island.com/jobs.

Applications will be accepted until the position is filled. All interested parties must complete the online application to be considered. Resumes may be attached to the online application or sent to:

City of Grand Island
Human Resources Department
P. O. Box 1968
100 East First Street
Grand Island, NE 68801

Phone: (308) 385-5425

Fax: (308) 385-5422

HumanResources_GI@grand-island.com



EQUAL OPPORTUNITY

The City of Grand Island, Nebraska, is an Equal Opportunity Employer and considers applicants for all positions without regard to race, religion, sex, national origin, age, marital or veterans status, the presence of a non-job-related medical or handicap, or any other legally protected status.